

Beacon Time Management Team
Time Essentials, Vol. 1, Issue 8
March 19, 2007

What's New?

Work Schedules

The end is near – as of March 30th we will suspend the creation of new work schedules. Thereafter, we will manage the creation of new work schedules on a quarterly basis. If you have not evaluated your Agency's work schedules, please make it a priority in the next 10 days.

FTP Process

We are glad to see regular activity on the FTP server. Many have asked what the file name syntax should be. Please see the attached document from our Conversions Team. Effective immediately, the only way to provide conversion data to Beacon is the secure server. If you are having any difficulties at all, please send us a note.

Agency Decisions

Mutual Consent, Comp Time for Exempts and Charge Objects are some of the Agency decisions that we will seek to resolve in the coming weeks. The Beacon Time Team will address these questions to your Team Leads next week. The Leads will have the responsibility of identifying resources in your Agency that would be best suited to determine the default behavior for your Agency. There will be a meeting here at Beacon in early April to discuss the in and outs of each decision, and to discuss the relevant SAP settings and behaviors.

Follow Up

On Call and Substitutions

Thank you to those of you that responded with your On-call and Substitutions details. If you did not send us a note, please do that this week. When it is time to address On-Call and Substitutions, we will send the data request only to those agencies that have said they make use of On-Call and Substitute personnel.

Coming Soon:

Test Scenarios

Contact Information:

This message has been addressed to the Time Management contacts identified through workshops and surveys. If you feel you are not the right person to be receiving requests for conversion data in your organization, please call Karen at 431-6634. We will update your agency information and the associated distribution lists accordingly.

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